

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, CA 95814



November 18, 1999

COUNTY FISCAL LETTER (CFL) NO. 99/00-39

TO: COUNTY WELFARE DIRECTORS  
COUNTY FISCAL OFFICERS  
COUNTY AUDITOR CONTROLLERS  
COUNTY PROBATION OFFICERS

SUBJECT: ABLE-BODIED ADULTS WITHOUT DEPENDENTS (ABAWDS)  
EXPENDITURE AND REPORTING REQUIREMENTS

REFERENCE: CFL Nos. 98/99-18, 98/99-52, and 98/99-70

The purpose of this letter is to remind counties of the ABAWDs expenditure and reporting requirements as provided in CFL No. 98/99-18, dated September 25, 1998. Effective the October – December 1998 quarter, Program Code (PC) 306, ABAWDs-Workfare, and PC 307, ABAWDs-Education/Training, were established to capture the costs associated with ABAWDs. The Food and Nutrition Service (FNS) mandated a separate identification of ABAWDs expenditures from the Food Stamp Employment and Training programs (FSET).

As stated in CFL No. 98/99-18, the Federal Budget Act of 1997 requires that at least 80 percent of the 100 percent Federal FSET allocation must be spent on qualifying activities for ABAWDs, and not more than 20 percent on non-ABAWDs activities. CFL No. 98/99-70, dated March 23, 1999 stated that the California Department of Social Services (CDSS) would collect caseload data on the FSET Program Quarterly ABAWDs Statistical and Expenditure Report (STAT 46 Report), as a means to determine the 80 percent and maximum reimbursement amounts. A review of the STAT 46 Report for Federal Fiscal Year (FFY) 1999 indicates that some counties may not have claimed the ABAWDs expenditures correctly on the County Expense Claim (CEC). The statewide cumulative and individual county ABAWDs expenditures reported on the CECs did not equal the ABAWDs amount reported on the STAT 46 Reports. Counties are at risk of losing 100 percent federal financial participation if the 80 percent expenditure requirement for ABAWDs is not met.

Counties are advised to review their CECs for the March 1999, June 1999, and September 1999 quarters for ABAWDs expenditures, verify the CEC ABAWDs amounts with those reported on the STAT 46 Report, and submit revised CECs if the ABAWDs

expenditures were not correctly reported. Please note the 9-month period for submittal of supplemental claims. CFL No. 98/99-18 and CFL No. 98/99-52, dated September 25, 1998 and December 17, 1998 respectively, should be reviewed for time study and claiming instructions to ascertain that ABAWDs expenditures for these and subsequent quarters are appropriately claimed.

If you have any questions regarding this CFL, please contact your Fiscal Policy Analyst at (916) 657-3440.

Sincerely,

**Original Signed on  
November 23, 1999 by George E. Peacher, Jr**

GEORGE E. PEACHER, JR., Chief  
Fiscal Systems and Accounting Branch

c: CWDA